

November 6, 2002

To: Supervisor Zev Yaroslavsky, Chairman  
Supervisor Gloria Molina  
Supervisor Yvonne Brathwaite Burke  
Supervisor Don Knabe  
Supervisor Michael D. Antonovich

From: David E. Janssen  
Chief Administrative Officer

#### **QUARTERLY REPORT ON TRANSFERS OF APPROPRIATION**

At the July 28, 1992 Board of Supervisors' meeting, the Chief Administrative Office was instructed to provide quarterly reports on all approved "action budget adjustments" (transfers of appropriations within budget units up to \$250,000 per quarter).

Attached are two reports listing such action budget adjustments. The first report is for the 13<sup>th</sup> accounting period of fiscal year 2001-02 and the other report is for the period July 1 through September 30, 2002 of fiscal year 2002-03. If you have any questions or require additional information regarding these transfers, please contact me, or your staff may contact Jacqueline White of my office at (213) 974-1155.

DEJ:DL  
JW:AHW:vyg

#### **Attachments**

c: Executive Officer, Board of Supervisors  
County Counsel  
Auditor-Controller

**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)  
JULY 1 THROUGH SEPTEMBER 30, 2002**

<b>BUDGET ADJ. NO.</b>	<b>DESCRIPTION</b>	<b>JUSTIFICATION</b>
10	Transfer of appropriation (\$25,000) within the Treasurer and Tax Collector – Services and Supplies to Operating Transfer Out.	To provide funding for the Motor Vehicle ACO Fund.
14	Transfer of appropriation (\$15,000) from the Board of Supervisors – Services and Supplies to the Department of Public Works – Services and Supplies.	Use of Fourth District Discretionary funds by the Department of Public Works for graffiti removal services in the unincorporated areas of Hacienda Heights and Rowland Heights.
17	Transfer of appropriation (\$36,000) within the Department of Agricultural Commissioner/Weights and Measures – Services and Supplies to Fixed Assets – Equipment.	To provide funding to purchase a vehicle for the Department Head.
21	Transfer of appropriation (\$9,000) within the Department of Affirmative Action – Other Financing Uses to Services and Supplies.	To transfer funds that are no longer needed to repay a Productivity Investment Fund Loan.
22	Transfer of appropriation (\$248,000) within the Board of Supervisors – Other Charges to Services and Supplies.	To provide funding for the County's new Risk Management Information System.
25	Transfer of appropriation (\$67,000) within the Museum of Natural History – Fixed Assets – Equipment to Services and Supplies.	To provide funding for deferred maintenance projects at the Page Museum.
26	Transfer of appropriation (\$110,000) within the Auditor-Controller – Salaries and Employees Benefit to Services and Supplies.	To provide funding for the acquisition and installation of telecommunication and security equipment for the Audit Division relocation. Savings in Salaries and Employee Benefits are due to salary savings.
30	Transfer of appropriation (\$192,000) within the Department of Public Works – Residual Equity Transfer Out to Fixed Assets – Equipment.	To provide funding for the Traffic Management Center Capital Project.
71	Transfer of appropriation (\$249,000) within the Department of Parks and Recreation – Salaries and Employee Benefits to Services and Supplies.	To provide funding for various Services and Supplies items. Savings in Salaries and Employee Benefits are due to vacancies and hiring delays.

Note: Transfers of Appropriation related to the Productivity Investment Fund have been exempted from this report.

**APPROVED TRANSFERS OF APPROPRIATION (ACTION BUDGET ADJUSTMENTS)  
THIRTEENTH ACCOUNTING PERIOD OF FISCAL YEAR 2001-02**

<b>BUDGET ADJ. NO.</b>	<b>DESCRIPTION</b>	<b>JUSTIFICATION</b>
288	Transfer of appropriation (\$10,000) within the Department of Public Works – Services and Supplies to Fixed Assets – Buildings and Improvements.	To provide funding for water plan check services and to upgrade a pump station due to increase in new development and construction in the Acton area.
293	Transfer of appropriation (\$40,000) from the Department of Parks and Recreation – Services and Supplies to the Board of Supervisor's Extraordinary Maintenance Fund – Services and Supplies.	To return unused funds for the Jesse Owens Parking Lot Project to the Extraordinary Maintenance Fund.
294	Transfer of appropriation (\$50,000) within the Fire Department – Services and Supplies to Fixed Assets – Equipment.	To provide additional funding for an unanticipated price increase for the Baywatch Modular unit.
295	Transfer of appropriation within the Department of Public Works – Other Charges (\$62,000) and Fixed Assets – Equipment (\$13,000) to Services and Supplies (\$75,000).	To provide funding for additional security measures at several airports related to the September 11 <sup>th</sup> incident, a telemetry installation on a potable water system at Fox Airfield, and an emergency repair of a water leak in the runway at Brackett Field.

Note: Transfers of Appropriation related to the Productivity Investment Fund have been exempted from this report.